



CENTER GROVE COMMUNITY SCHOOL CORPORATION JOB DESCRIPTION

Position Title	Teacher, Elementary High Ability
Building/Department	Assigned Elementary School
Supervised & Evaluated By	Principal or Designee

Position Details: Days Per Year: 184 Hours Per Day: 7.5	Benefit Level: <input type="checkbox"/> A Certified Administrators <input type="checkbox"/> B Directors and Coordinators <input type="checkbox"/> C Support Staff <input type="checkbox"/> D "Other" (No Benefits) <input checked="" type="checkbox"/> Bargaining Unit <i>Master Teacher Contract</i>	FLSA Overtime Status: <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-Exempt
Employment Status: <input checked="" type="checkbox"/> Full-Time Employment <input type="checkbox"/> Part-Time Employment <input type="checkbox"/> Temporary Employment <input type="checkbox"/> Seasonal Employee		Job Description Updated: 9/2025

Minimum Qualifications and Credentials Required:

- Bachelor's Degree; valid Indiana Teaching License
- Highly Effective performance rating
- Exemplary verbal and written communication skills
- Proficient technology skills
- Ability to work independently and with colleagues
- Professionalism in interacting with colleagues, students, and parents or guardians
- Knowledge of principles and methods for curriculum and training design, teaching and instruction for individuals and groups, and the measurement of training effects

Essential Functions:

- Develop to mastery then model and assist classroom teachers to implementation of research-based instructional best practices
- Provide feedback to classroom teachers regarding research-based best practices
- Provide current and relevant resources to support teachers with their own personal Professional Development
- Plan and provide professional development for a variety of groups including administrators and teachers
- Model the understanding, use and application of data to guide and support classroom instruction and/or teacher professional growth plans



- Build trust and rapport with administrators, teachers, students and fellow instructional coaches
- Coach teachers to use individual formative student assessments to improve designated student performance
- Coach special education teachers in instructional practices and student support as needed
- Infuse technology at a high level into all areas of instruction
- Assist STEM coach to integrate concepts across the curriculum
- Collaborate and plan with other instructional coaches
- Attend assigned trainings or professional development opportunities
- Assist the Leadership Team in building to implement Professional Development Plan as outlined for the year
- Perform other tasks and additional responsibilities as assigned

Physical Requirements:

- Must be able to perform physical labor without restrictions such as bending, lifting, stooping, and carrying objects
- Must be able to walk and stand for extended periods of time
- Must be able to lift up to 20 pounds